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Reed College provides reasonable accommodations to students living on campus with a service or emotional support animals to live with students in their on-campus housing. Students should contact Disability and Accessibility Resources in order to provide documentation of a disability that supports the request for an assistance or support animal.

All animal handlers must be familiar with, and abide by, the following guidelines.

**Definitions (per Animal Policy)**

*a. Handler: A handler is a person that assumes responsibility for an animal. This includes, but is not limited to, a pet-sitter or dog walker.*

*b. Owner: The person ultimately responsible for the licensing, behavior, actions, medical care, shelter, and general health of their animal.*

*c. Service Animal: A service animal is defined by the Americans with Disabilities Act to be limited to certain species, and individually trained to do work or perform tasks for the benefit of an individual with a disability, including, but not limited to, guiding individuals with impaired vision, alerting individuals with impaired hearing to intruders or sounds, providing minimal protection or rescue work, pulling a wheelchair, or fetching dropped items. For the purposes of*

*may include species other than dogs. Support Animals may be qualified*



\_\_\_\_ The cost of care, arrangements and responsibilities for the well-being of an animal are the sole responsibility of the owner at all times. **The animal cannot be left in the care of other residents while the owner is gone unless the situation is unforeseen or deemed an emergency.** Students must identify three local people who could be contacted to care for their animal on short notice in case of an emergency; two Reed students and one non-student. The people Reed staff can contact to care for the animal in case of emergency are:

Reed Student 1 (name/phone number): \_\_\_\_\_

Reed Student 2 (name/phone number): \_\_\_\_\_

Non-Reed student (name/phone number): \_\_\_\_\_

\_\_\_\_ Over break periods, animals must be removed if the resident will not be on campus. Residents are not permitted to give their key or swipe card to community or non-community members to care for their animal.

\_\_\_\_ If any animal neglect is suspected, the owner is subject to the sanctioning guidelines detailed below and/or in the Animal Policy. Reed also reserves the right to contact Multnomah County Animal Control. The owner is solely responsible for the health and safety of the animal. The animal should not be left alone in the unit for unreasonably long periods of time. Based on the species and breed of animal, the owner and Reed Residence Life agree that a reasonable amount of time for the animal to be left alone in the unit is \_\_\_\_\_ hours.

\_\_\_\_ The owner must notify Residence Life, in writing, if the animal is no longer needed or is no longer in residence so that Residence Life has up-to-date information.

\_\_\_\_ All animals must have a tag the owner, in case of emergency unless there is a prior agreed upon exception. The tag should not have any information regarding the hall and room in which you reside.

\_\_\_\_ Animals, when applicable, must be registered with Multnomah County and display the appropriate license tag while on campus. Multnomah County requires all dogs and cats to be vaccinated for Rabies in order to be licensed.

\_\_\_\_ Emotional Support Animals only: The owner understands that when they are not present (i.e. in class) the animal must be crated or otherwise contained within the unit and remain in the assigned residential space. Based on the type of animal, the owner and Reed Residence Life agree that the animal will be contained in the room by these means while the resident is in class:

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### **Guidelines for interaction with roommates and the community**

\_\_\_\_ The owner is responsible for any damage or injuries caused by their animal(s) and must take appropriate precautions to prevent property damage or personal injury.

\_\_\_\_\_ The owner is responsible for assuring that the animal does not interfere with the orderly operation of the community or cause difficulties for other residents (this includes, but is not limited to, issues of a sanitary nature, noise concerns, or concerns for the safety of persons and/or physical property). Noise concerns include, but are not limited to, barking, meowing, whining, and scratching. The owner must remain sensitive to residents with allergies and to those who fear animals to ensure a positive residential community.

\_\_\_\_\_ The owner is responsible for instructing others on appropriate interactions with the animal and setting clear expectations. The owner can do this either individually or in a group setting. The preferred method is in person, but an email would also suffice.

\_\_\_\_\_ Roommates may be notified about the presence of the animal, either by the owner or by Residence Life staff. The notification may include the type of animal and size. Roommates may request a room change from Residence Life if they have a desire to do so.

\_\_\_\_\_ If the owner requests maintenance for the room, they must coordinate with Reed Maintenance on a time that will work with their schedule to be present for the maintenance.

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### **Grievance and Sanctioning Guidelines**

\_\_\_\_\_ The grievance process is as follows:

appropriate judicial body review the exclusion, or until the animal no longer poses a threat to members of the community.

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### **Additional Agreement**

\_\_\_\_\_ The owner will be responsible for covering all costs of returning the unit to the same  
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