

This agreement, including all Addendums (“Contract” or “Housing Contract”) is effective only when signed and a student is approved for summer housing. Its terms and conditions are applicable to all Reed College housing, including the use of any shared space within Reed College housing, and are not limited to a specific room. This Contract is effective for the dates listed below, unless terminated earlier, subject to availability of Reed College housing and the terms and conditions listed below. This Contract provides housing for:

\*Students residing on campus in the fall will move into their academic year housing assignments on August 1. Students who do not have fall bookings will need to vacate their summer housing rooms.

The Honor Principle applies to this Contract in two ways:

1. Residents' and their guests' conduct should demonstrate respect for other individuals and for the community as a whole, and not cause any unnecessary embarrassment, discomfort, or injury.  
Residents and their guests are expected on their jand

cancellation deadline is only made in exceptional circumstances. The resident must document the exceptional circumstance(s) in a petition

This notification is intended to inform the resident of the basis for the Housing Contract termination and provide a timeline within which to vacate Reed College housing.

Administrative Termination may also result on a case-by-case basis if the protection of health or safety of the resident or others warrants termination.

In the event the conduct or behavior of a resident is of a serious nature and warrants immediate action, the Vice President for Student Life or their designee may issue a notice to vacate immediately and/or temporarily prohibit the resident from entering Reed College housing and/or the campus. The notice to vacate or exclusion may remain in effect until a Judicial and/or Title IX Board honor case is concluded (if a case is brought to a hearing board) or the Vice President for Student Life or their designee determines to lift the restrictions or administratively terminate the resident’s Housing Contract.

Within 24 hours of the issuance of a notice to vacate, the resident may [appeal](#) the decision to terminate a Housing Contract by providing any additional information they believe may have bearing on the situation.

: The College shall not be liable for terminating a Housing Contract or for any failure or delay or modification in performance of its obligations under this Contract arising out of or caused, directly or indirectly, by circumstances beyond its reasonable control, including, without limitation: to protect the health or safety of the resident or others; acts of God; earthquakes; fires; floods; nuclear catastrophe; wars; civil or military disturbances; acts of terrorism; sabotage; strikes; epidemics; pandemics; public health concerns; riots; power failures; accidents; labor disputes; local, state or federal government action, direction, guidance, or order; or inability to obtain labor, material, equipment, or transportation.

If a resident’s Housing Contract is terminated for any of the reasons outlined above, the College uses the following guidelines in determining a refund, less any sums owed for damages, keys, violations, or other charges:

- a) In the case of termination of a Housing Contract due to exceptional circumstances, including but not limited to emergency termination, medical leave, withdrawal, or a leave of absence, refunds are given on a prorated amount for room according to the initiated date of the termination,

If a resident does not pick up their room key within two weeks after move-in, the College may administratively terminate the resident's Housing Contract. Residence Life staff generally will attempt to contact the resident and provide a timeline to respond before

Room changes during the summer housing period are rare. Residents must first speak with their House Adviser (“HA”), and then their Area Coordinator

No hazardous materials of any kind may be used or stored in Reed College housing. This includes but is not limited to flammable materials such as firecrackers, white gas and propane, corrosives such as acids and bases, or any chemical that could harm or injure community members. Residents





The College does not assume

One cat or one dog per \_\_\_\_\_ is permitted; small caged animals and fish are also permitted. Residents are responsible for the well-being of their pets. Over break periods, the pet must be removed if the resident will not be on campus. Residents are not permitted to give their key or swipe card to community or non-community members to care for their animal. Complaints about disruption or pet care may result in the removal of the pet, fines for additional cleaning by College staff, and/or disciplinary action. Residents must register their pet and comply with the Pets & [Animal Guidelines](#) found on the Residence Life website.

Residents are expected to be familiar with and uphold local, state, and federal laws and College policies regarding the use and possession of alcohol and/or other drugs. Violations of the College's AOD policy that occur inside Reed College owned housing, in the entryways to these buildings, or on external housing structures (i.e., porches and balconies) will be considered a breach of the Housing Contract and may result in termination of the Contract according to the applicable termination guidelines. The College's [AOD policy](#) is distributed to each student at the beginning of the academic year.

Smoking of any substance is prohibited in all Reed College housing. For purposes of this Contract, the term "smoking" means inhaling, exhaling, burning, carrying, or possessing any lighted tobacco or cannabis product, or the use of smoking devices or equipment that includes, but is not limited to, cigarettes, cigars, hookahs, vaporizers, e-cigarettes, and pipes. This includes smoking out of the window while the smoker is in the building. Smoking is not permitted on balconies. Evidence of smoking may result in the resident being fined \$100 per incident and/or other suitable sanction(s) (community service, for example) as determined by a Director of Residence Life or their designee. If the violation occurs in a shared living space, each resident may be fined \$100 per incident. The standard of evidence for smoking includes but is not limited to one or any combination of the following:

- Smell of smoke in or near the living space
- Ashes in or near the living space
- Remnants of smoking (such as cigarette butts) in or within proximity to the living space or balcony
- Tampering with or obstruction of smoke detectors
- Smoke damage in or near the living space
- Reports of smoking from Community Safety
- Reports of smoking from HA or AC
- Reports of smoking from other community members

Residence Life staff will respond to each smoking incident. Multiple violations of this policy, or a violation deemed serious according to the AOD Policy, may result in an honor case and/or additional administrative action, including Administrative Termination of the Housing Contract. Residents may be charged a minimum of \$100 for additional cleaning upon moving out of their room if there is evidence of smoking in the room. (*Note: Oregon Smoking Law states all smokers should be at least 10 feet from the building while smoking.*)

**SECTION 1**  
Firearms are prohibited

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firearm may be remanded to the care of the Community Safety office. Evidence of any weapons offense may be turned over to the Portland Police Bureau (“PPB”), per the Partnership Agreement (Memorandum Of Understanding) between Reed College and PPB. Ammunition, explosive devices, fireworks, knives not commonly considered “pocket” or “utility” knives, weapons of any kind, and any other material or device determined by the College to pose a present or potential danger to people or property are strictly forbidden in College housing. Complaints from other residents about any personal possessions not intended to pose a threat, but which may reasonably be expected to cause other residents to be alarmed and/or feel uncomfortable, may result in removal of those possessions and other appropriate actions. Exceptions to this policy may be granted by the Dean of Students or their designee or the Director of Community Safety for items that might otherwise violate this policy if there is a legitimate purpose related to the student’s academic pursuits.

Residents are expected to demonstrate respect for those around them by refraining from making excessive noise. Community members are encouraged to ask others to be considerate and adjust their noise levels when appropriate, and residents should comply with any such reasonable requests. During quiet hours, Sunday - Thursday 10pm-7am, and Friday-Saturday 12am-9am, occupants and their guests should refrain from noise disturbances. Noise disturbance may include, but is not limited to, loud volume that comes from computers, stereos, drums, instruments that require amplification, televisions, social gatherings, and elevated voices. Residence Life staff and/or Community Safety may engage residents regarding noise complaints. Multiple noise complaints to Community Safety and/or Residence Life staff may be considered disruptive behavior and could result in Administrative Termination of the Housing Contract and/or initiation of the honor process.

The rights of one's floormates or roommates to sleep and study must be respected at all times. Occasional overnight guests are permitted in a resident's living space with the consent of the roommate(s), if any, for a total of 14 days during the summer housing period. A guest is defined as any person other than the official occupant of the room. Residents who wish to have a guest stay with them for more than two consecutive evenings must inform their HA about the guest and expected time and duration of the visit. Residents are responsible for ensuring that their guests know and comply with College policies and guidelines, and Housing Contract regulations, including its Addendums; should be present while their guest is visiting; and are responsible for their guest’s actions and behaviors. Failure to comply with these requirements may result in action. The guest policy is applicable in all campus housing, including apartments.

The College retains the right to adopt additional guidelines and addendums, including but not limited to guidelines implemented for purposes of ensuring the safety, wellbeing and convenience of the Resident and others during the specified contract period. Residents are generally informed of such up